Richard Bailey

**6231 4th Ave SW**

**Edmonton, Alberta**

**Phone: (587) 926-0507**

**Email: rick9112@hotmail.com**

**Objective:**

Over 36 years’ experience in trucking industry and looking to utilize my current skill set and training as a dispatcher, in a full time position.

# **HIGHLIGHTS OF QUALIFICATIONS**

* Completed the Transcom dispatcher/ supervisor course
* Over 36 years of experience in the trucking industry
* Excellent communication skills with the ability to work in high pressure situations
* Previous supervisory experience with good communication skills
* Mechanically inclined
* Ability to successfully work independently or in a team setting in a fast-paced environment
* Hardworking, committed to learning and willing to take on new responsibilities
* Microsoft proficient

## SKILLS & ABILITIES

***Operating and Mechanical skills***

* Operated a trucks and made scheduled service calls
* Experienced driver on the ice roads
* Familiar with all border crossing experience
* Ability to monitor equipment and trouble shoot problems
* Worked and trained with drivers group
* Loaded trucks to maximize the use of space, distributed weight accordingly to ensure safety on the road
* Drove to various locations and delivered product to customers
* Operated a gravel truck
* Followed local road and highway safety regulations

***Safety and Administrative Skills***

* Evaluated work procedures and environments to identify potential hazards and ensure that adequate controls are in place
* Advised managers and employees about work safe practices and safety standards and regulations
* Recommended appropriate procedures and equipment for safety and compliance with relevant laws and regulations
* Developed health and safety policies and programs
* Facilitated employee safety committees and programs
* Promoted safe work practices and injury/fatality prevention activities
* Participated in accident investigations
* Planned, organized, and directed routes for bus drivers
* Trained new staff on all aspects of the job
* Supervised staff and organized weekly schedules
* Operated office equipment such as computers, photocopiers, and fax machines

Richard Bailey **(587) 926-0507**

## EMPLOYMENT HISTORY

**Truck Driver,** *Valley Roadways,*(Ice Roads)British Columbia 2007 to 2009

**Safety Supervisor**, *Trojan Safety* Red Deer, Alberta 2008

(winter contracts)

**Gravel Hauler**, *Rick Hartley Trucking* Red Deer, Alberta 2008

(summer contracts)

**Truck Driver,** *Canam West Trucking* USA/Canada 2003 to 2007

**Truck Driver**, *Varry Trucking* USA/Canada 2002 to 2003

## CERTIFICATES, TRAINING & EDUCATION

WHMIS, Transportation of Dangerous Goods, CPR, First Aid,

Man Management

P.I.C, C.O.R, F.A.S.T, F.I.R.S.T, ACE, ACI, CVSA, ISO 9001 AND H.A.C.C.A.P Certified

***- REFERENCES AVAILABLE UPON REQUEST -***